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This policy is issued by the New Zealand Domain Name Registry Ltd, trading as .nz Registry Services (NZRS).

REGISTRY BILLING SERVICE STATEMENT

1 Statement of Purpose

- 1.1 To outline the billing policies of the Registry. The .NZ Connection Agreement shall be authoritative should any discrepancies occur between this policy document and the Connection Agreement.

2 Billing

- 2.1 All costs are in New Zealand Dollars (NZ\$).
- 2.2 Electronic invoices will be issued in Adobe PDF format by the tenth day of each month for the previous calendar month. This invoice will be sent to the Registrar's designated email address, unless notified otherwise by the General Manager.
- 2.3 The Registrar's bank account will be direct debited on the 20th of the month following the month in which the invoice has been issued under clause 2.2 above.
- 2.4 The Registry holds all the data for the billing system. Any queries should be first directed to the registry records. If a mistake is still believed to have occurred the Registrar should contact accounts@nzrs.net.nz by the date notified on the invoice, but otherwise at least 5 days before the date of payment.
- 2.5 All *New Zealand* Authorised Registrars shall maintain a New Zealand dollar based bank account at a NZ bank and New Zealand Registry Services shall have authority to direct debit the designated account. All *Foreign* Authorised Registrars can choose between the Direct Debit of a NZ Bank Account option or a nominated NZRS bank account that NZRS operates on their behalf.
- 2.6 Minimum billing is NZ\$48 plus GST per month. No credit or refund will be issued.

- 2.7 The current charge per month is NZ\$1.50 plus GST per domain name per month. Authorised Registrars can pay in advance upwards of 120 months.

Monthly Rate	Ex. GST	Inc. GST
Domain Name	\$1.50	\$1.69
Minimum Invoice	\$48.00	\$54.00

- 2.8 Non payment can result in penalty interest being applied and/or suspension of services from the Registry, or any other reasonable action taken by the General Manager.

3 Policy

- 3.1 All policies relating to the Registry can be located at www.nzrs.net.nz. The General Manager can from time to time change any .nz Registry Services policy.
- 3.2 The Domain Name Commission Ltd is responsible for the overall policy of the .nz ccTLD. The Domain Name Commission Ltd can from time to time change any .nz policy. All stakeholders will be consulted and informed of policy changes where possible.

4 Communication

- 4.1 NZRS has a preference of communicating with Authorised Registrars and those organisations with provisional connections via email. Therefore all organisations should ensure their contact details are up to date.